



University of Wisconsin-Platteville
 Office of Continuing Education
 1 University Plaza
 Platteville, WI 538 18
 USA

Project Management Tools and Techniques

Instructors

Your instructors are seasoned professionals with experience in industry, government, and academia. They specialize in project management and project management capability improvement. The focus of their training is to enhance overall organizational and individual project management skills, knowledge, and competency.



Tony Munos is a Senior Trainer and Consultant for *Project Management Excellence*, as well as Professor of Project Management at the University of New South Wales, and lives in Wisconsin. Professor Munos has over 36 years of experience in project management and systems integration for a variety of projects with the Air Force and with Computer Science Corporation.

UW-Platteville

Founded in 1866, UWP is one of the oldest public institutions in the State of Wisconsin.



The University of Wisconsin-Platteville is accredited by the Higher Learning Commission and is a member of the North Central Association of Colleges and Schools.

Contact: www.ncahigherlearningcommission.org
 Phone: 312-263-0456

When: September 02 – 06, 2007

Where: Armed Forces Officers Club, Abu Dhabi, UAE

Overview:

This course develops the fundamental knowledge base of people working as project managers and project personnel, who perceive project management as their career path. The course focuses on basic principles across the breadth of the project management knowledge areas. It covers the key concepts in managing a project from its initiation to final closeout, placing the project management processes in an organized framework. The last module of the course builds the skills necessary to use MS Project 2003 as a tool in planning, monitoring, and managing projects.

Learning Outcomes:

By the end of this course, you will be able to:

- Develop project plans
- Prepare a project charter
- Develop project Work Breakdown Structures
- Employ scheduling techniques
- Prepare a project schedule
- Identify the critical path
- Identify advantages and disadvantages of project organizational structures
- Recognize the roles and responsibilities of project stakeholders
- Manage project conflicts
- Use different estimating methodologies
- Identify, assess, and mitigate project risks
- Develop a Risk Management Plan
- Establish baselines
- Manage changes to project scope throughout the project life cycle
- Use earned value techniques
- Monitor progress and update the project plan using multiple techniques
- Close a project and capture lessons learned

PMBOK® Guide Knowledge Areas:

- Project Integration Management
- Project Scope Management
- Project Time Management
- Project Cost Management
- Project Quality Management
- Project Human Resource Management
- Project Communications Management
- Project Risk Management
- Project Procurement Management



For additional information, please contact:

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