

# Professional Development

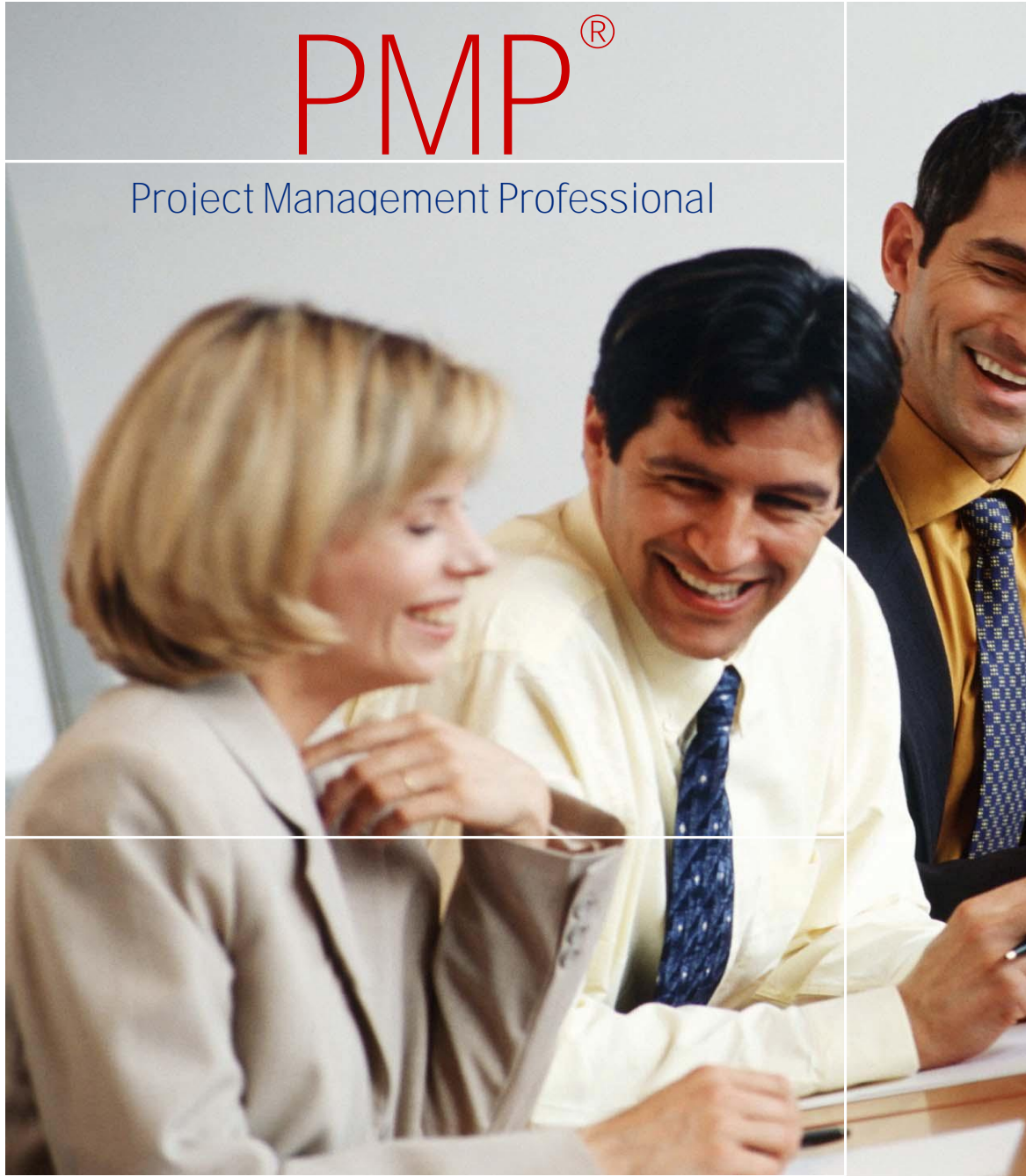


**CHICAGO**  
Training & Consultancy



# PMP<sup>®</sup>

Project Management Professional



## PMP Certification Exam Preparation

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## Expand Your Project Management Knowledge and Your Earning Potential!

PMI's Project Management Professional (PMP)<sup>®</sup> credential is the most important industry-recognized certification for project managers. Globally recognized and demanded, the PMP<sup>®</sup> demonstrates that you have the experience, education and competency to successfully lead and direct projects.

This recognition is seen through increased marketability to employers and higher salary; according to the *PMI Salary Survey — Sixth Edition*, a PMP increases your salary up to 10% more than your non-credentialed colleagues and peers.



## Distinguish Yourself With PMI Certification

Our Project Management program prepares you for the Project Management Professional (PMP) certification Exam.

The PMP recognizes demonstrated competence in leading and directing project teams. If you're an experienced project manager looking to solidify your skills, stand out to employers and maximize your earning potential, the PMP credential is the right choice for you..

## Franklin University Certificate

Chicago Training & Consultancy is an Approved Education Provider (AEP) of Franklin University, USA.. As an AEP, we provide a variety of Franklin University's professional developments programs. Participants who attend and successfully complete the Project Management program are eligible to get a Certificate of Completion from the Center for Professional Training and Development of Franklin University.

Franklin University was founded in 1902 in Columbus, Ohio, to serve the needs of adult students who have the ambition to continue their education in combination with other responsibilities.

Today, Franklin has grown to be Central Ohio's foremost educator of working adults and the third-largest private university in the state. Annually, Franklin University serves more than 11,000 students from across the country and around the world.

As a student-centered, non-profit institution of higher education Franklin University offers respected, in-demand undergraduate and graduate degree programs.





# Project Management Program

Prepares you for writing the PMP Certification Exam . . . . .

## Project Management PMP® Certification Exam Preparation

For those who want to prepare to write the Project Management Professional (PMP) certification exam from the Project Management Institute. Workshop also provides the 35-hour educational credits required for new applications.

PMP® Certification from the Project Management Institute is the industry standard for demonstrating competence and a solid foundation of project management skills. This workshop provides strategies to condense your study efforts and methods you can use for the multiple answer questions that achieve a higher score on the exam.



### What You Learn

All PMP exam topic areas are covered, including the PMI knowledge areas, the PMBOK®, and many other reference texts. Participants evaluate their existing knowledge, determine what knowledge is missing, and create a study plan to fill the gaps. Multiple sample exam questions on every topic area are provided, including a complete exam simulation along with a review of answers and references.

### Workshop Includes

- 40 hours of instruction
- PMBOK Guide
- Course completion certificate
- PMP certified instructors
- Exam application assistance

### The Instructors

Each of our instructors is a working professional from industry with many years of experience. They bring a wealth of practical expertise to every training program.

## Program Outline

- 1. Project Management Basics Review**  
Definition of a project  
Definition of project management  
The Project Management Institute  
The PMBOK  
PMI certification process
- 2. The Project Management Framework**  
Project management methodology  
Project processes and phases  
Process groups  
Project phases  
Key terms  
Project stakeholders  
Application of principles and techniques
- 3. Project Integration Management**  
Integration management framework  
Developing project plans  
Project constraints  
Project plan execution  
Change control
- 4. Project Scope Management**  
Initiation  
Project requirements  
Project goals  
Scope planning  
Scope statement  
Work breakdown structure (WBS)  
Scope verification  
Responsibility matrix  
Scope change control management  
The project plan
- 5. Project Time Management**  
Scheduling terms  
Scheduling techniques  
Network scheduling  
Activity definition  
Activity sequencing  
Resource requirements  
Estimating activity durations  
Schedule development  
Critical path method (CPM)  
Schedule control strategies  
Schedule variance  
Project scheduling software
- 6. Project Cost Management**  
Cost management terms  
Estimating techniques  
Classes of estimates  
Resource requirements  
Cost estimating  
Creating budgets  
Contingencies  
Monitoring costs  
Cost control strategies  
Earned value  
Cost variance analysis
- 7. Human Resource Management**  
Human resource planning  
Project organization structure  
Responsibility matrix  
Skill and competency requirements  
Staffing resources  
Team formation and development  
Motivation  
Managing conflict and negotiation  
Project leadership
- 8. Project Risk Management**  
Risk management process  
Kinds of risk  
Risk management plan  
Risk identification  
Risk assessment techniques  
Risk probability analysis  
Decision and rating techniques  
Risk response  
Risk monitoring and control  
Risk reporting
- 9. Project Quality Management**  
Quality management framework  
Quality planning  
Quality assurance  
Quality standards  
Quality control
- 10. Project Procurement Management**  
Procurement process  
Kinds of contracts  
Procurement planning  
Solicitation process and planning  
Procurement documents Sourcing  
goods and services Selecting  
contractors and suppliers  
Contract negotiation  
Contract administration  
Contract close-out
- 11. Project Communications Management**  
Communications planning  
Identifying stakeholders  
Communications plan  
Information storage and dissemination  
Skills and techniques  
Progress reporting  
Administrative closure
- 12. Professional Responsibility**  
Code of professional conduct  
Code of ethics  
Balancing stakeholder interests
- 13. PMP Exam Prep**  
Review of PMP certification process  
Create individual study plan (first day)  
Strategies for taking the PMP exam  
Review of all PMBOK knowledge areas  
Review of project management process  
Sample exam  
Questions and answers



## Exam Preparation Programs

Project Management Professional (PMP) . Planning & Scheduling Professional (PSP) . Certified Cost Engineer/Consultant (CCE/CCC) . Certified Management Accountant (CMA) . Chartered Public Accountant (CPA) . Chartered Financial Analyst (CFA) . Global Professional in Human Resources (GPHR) . Certified Commercial Contracts Manager (CCCM) . Certified Facility Manager (CFM) . Certified Manager of Quality /Organizational Excellence (CMQ/OE) . Certified Six Sigma Black Belt (CSSBB) . Leadership in Energy and Environmental Design (LEED) . Information Technology Infrastructure Library (ITIL) . Certified Information System Auditor (CISA) . Certified Information System Security Manage ( CISM) . Certified Risk and Information System Control (CRISC) .

## Professional Development Programs

Safety Management (NEBOSH, OSHA) . MS Office . TOEFL . IELTS . Public Speaking Administration/Executive Secretary . Records Management . Business Communication . Business Skills.

## Chicago Training & Consultancy

Chicago Training & Consultancy is a :

- Global Registered Education Provider of Project Management Institute (PMI®), USA
- IMA® Authorized CMA Learning System Course provider
- Approved Education Provider of the Association for Advancement of Cost Engineers International (AACEI®), USA
- Education Partner of National Contract Management Association (NCMA), USA
- Authorized Training Center of BASEL III Certification Institute, UK
- Collaborative Training Provider of Continuing Education Department of University of Wisconsin-Platteville, USA
- Approved Provider of Professional Development Programs of Franklin University, USA
- "Host Training Site" for the University of Cincinnati NIOSH Education and Research Center



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